

# Freedom of Information Act

The Town of Van Wyck follows the guidelines set forth in the South Carolina Freedom of Information Act, S.C. Code 30-4-10 et. seq.

All requests for public records pursuant to the Freedom of Information Act must be made in writing and submitted to the Municipal Clerk via mail to:

Municipal Clerk

PO BOX 159

Van Wyck, SC 29744

or email to: [Crissy.Laviolette \[at\] townofvanwyck.net](mailto:Crissy.Laviolette@townofvanwyck.net) (subject: FOIA%20Request)

Please state that you are requesting the records under the South Carolina Freedom of Information Act. To assist the staff with the request and to better ensure a more accurate response, please be as specific as possible about the records you are requesting.

Please see the attached fee schedule for FOIA requests.

## Supporting Documents

[FOIA Fee Schedule 106.24 KB](#)